

1996-97



Acadia University

School of Recreation and Physical Education

Bachelor of Recreation Management

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Message from the Director

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1. INTRODUCTION

1.1 ACADIA UNIVERSITY

Located in Wolfville, Nova Scotia, 100 kilometres northwest of Halifax, Acadia University was founded in 1838. The university has earned a national and international reputation for scholarship in the arts, sciences, and many professional fields. Acadia currently has an enrolment of 3600 full-time students.

Considered one of the leading undergraduate universities in Canada, Acadia offers students a unique opportunity to experience an environment which combines outstanding academic programs with a diversity of extracurricular activities. The university's small-town location and predominantly residential character encourages personal growth through close contacts with fellow students and professors, through participation in intramural and intercollegiate activities, and through a wide variety of cultural programs.

The university is situated on a campus of 100 hectares and features 31 major buildings including 10 residences which house over 1500 students, the largest on-campus population in eastern Canada. At the heart of the university is the Vaughan Memorial Library which contains over 600,000 items and several special collections.

Acadia offers students more than 200 different degree combinations leading to degrees, diplomas, and certificates in the disciplines comprising the Faculties of Arts, Pure and Applied Science, Management and Education, and Theology. Within these faculties many specialized programs are offered.

1.2 THE SCHOOL OF RECREATION AND PHYSICAL EDUCATION

The School of Recreation and Physical Education is responsible for academic study in recreation management and physical education. Degrees offered in the school include the Bachelor of Recreation Management and the Bachelor of Physical Education. Within the degree programs students are provided with an opportunity to pursue studies in areas such as outdoor and environmental education, community tourism and recreation development, exercise studies, and sport management.

The school also operates a number of service/research programs including various physical activity and outdoor recreation programs, and fitness testing services. These programs, together with a close association with recreation professionals, public school educators, the Recreation Resource Centre of Nova

Scotia, and the Acadia University Department of Athletics and Recreational Services, provide students with a number of opportunities to gain valuable experience during their undergraduate years.

The Acadia School of Recreation and Physical Education has 16 full time and several part-time faculty members representing diverse academic and professional areas of expertise. Faculty members are actively engaged in teaching, scholarly activities and service, and all maintain close working relationships with the undergraduate student body. Each entering student is assigned a faculty advisor. The school prides itself on the careful academic counselling and advice about professional careers that it offers students.

1.3 RECREATION MANAGEMENT FACULTY AND STAFF

Support Staff

Program Expertise

Karen Naugler
Administrative Secretary
to Faculty

Recreation Management Program

Vicki-Lynn Eisnor
Administrative Secretary
to Director

School of Recreation and Physical
Education

Faculty

Program Expertise

Dr. Bill McLeod
Acting Dean, Faculty of
Management and Education

Growth and Development,
Motor Learning

Dr. Alex Wright
Acting Director,
School of Recreation and
Physical Education

Leisure Behaviour, Community Tourism

Dr. Susan Markham
Program Coordinator,
Recreation Management

History of Recreation and Sport,
Administration, Sport Management,
Recreation Planning

Professor Glyn Bissix

Parks and Open Space Management,
Environmental Management, Strategic
Planning, and Leadership

Professor David Etheridge
(on leave 1996-1997)

Communications

Professor Patrick Lahey

Communications

Dr. Brenda Robertson

Leisure Education, Leisure Behaviour,
Special Populations, Research Methods

Part-time Faculty

Scott Hennigar

Outdoor Pursuits

Other members of the professional and academic community will teach selected courses for the Recreation Management program.

1.4 THE RECREATION PROFESSION

Recreation management professionals require a liberal education which contributes to understanding the complex issues which influence society. In addition, the Acadia Bachelor of Recreation Management encompasses groups of courses focusing on recreation and leisure studies, and on management. Students may complete a BRM General or may choose to specialize in one of three areas: community tourism and recreation development, outdoor and environmental education, or sport management. The decision to specialize is normally made at the end of the first year of the program.

Three special requirements of the Acadia recreation management program result in the additional readiness of its graduates to enter the profession. Following the third year of study, students complete six weeks in a supervised paid or volunteer work-experience position. As much as is possible, the position should be representative of the student's specialized area of study. At least once during the undergraduate years, all students attend a professional conference and thus prepare for continued professional development following graduation. Throughout the program, opportunities for experiential education provide a basis for integrating theory and practice.

Recreation is a human service field and thus requires individuals dedicated to assisting others in achieving personal satisfaction and growth through leisure experiences. The provision of leisure services is a major government responsibility and entails a complete network of programs, facilities, and professionals to meet the recreation needs of Canadians. The delivery system also includes a host of voluntary, non-profit agencies such as the YW/YMCA Boys and Girls Clubs, Girl Guides, etc. More private enterprises are sponsoring

employee recreation programs, and the provision of recreation opportunities for the tourism industry has become a major focus in the leisure field. Recent growth has been dramatic and the field offers challenge and excitement for those with university preparation.

Career opportunities for recreation management graduates encompass management roles in a growing variety of recreation and leisure settings. Alumni of the Acadia program are employed as recreation planners, municipal and county recreation directors/coordinators, institutional recreation centre directors, outdoor education directors, park managers, agency executive directors, commercial recreation entrepreneurs, research associates, consultants, college and university faculty members, among other exciting positions.

Recreation is a future with a future.

2. BACHELOR OF RECREATION MANAGEMENT

2.1 MISSION STATEMENT

Acadia University's Recreation Management Program seeks to provide present and future leaders with an excellent liberal education with special emphasis on the study of leisure and recreation management.

2.2 THE PROGRAM OF STUDIES

The Bachelor of Recreation Management curriculum includes recreation and leisure studies, management, and liberal education cores combined with courses toward a specialization or BRM General.

A. Recreation and Leisure Studies Core (30h)

RECR 1013	Introduction to Leisure
RECR 1033	Concepts of Leisure
RECR 2013	Leisure Behaviour
RECR 2033	Leadership and Team Building
RECR 3013	Issues in Leisure Research
RECR 3033	Leisure in Society
RECR 3043	Leisure Service Programming
RECR 4023	Senior Seminar
RECR 4033	Global Issues: The Leisure Perspective
RECR 4043	Professional Issues

B. Management Core (30h)

BUSI 1773	Introduction to Management 1
BUSI 1783	Introduction to Management 2
BUSI 2213	Finance
BUSI 2413	Marketing
BUSI 2743	Organizational Theory
BUSI 3313	Personnel Administration
COMM 1213	Communications 1
COMM 1223	Communications 2
RECR 4113	Strategic Planning
RECR 4133	Administration of Leisure Services

C. Liberal Education Core (30h)

Community development (3h)
Economics (3h)
Environmental Science (6h) (choose from BIOL, CHEM, ENVS, GEOL, PHYS)
Political Science (3h)
Sociology (3h)
Arts or Science Electives (9h)
University Elective (3h)

D. BRM General or Specialization (30h)

Students may elect either to undertake a BRM General or to specialize in one of the following areas:

- * Community Tourism and Recreation Development
- * Outdoor Recreation and Environmental Education
- * Sport Management

2.3 THE FOUR YEAR CURRICULUM

YR	LEISURE CORE (30h)	MANAGEMENT CORE (30h)	LIBERAL EDUC. CORE (30h)	BRM GENERAL/SPECIALIZ. (30h)
1	Introduction to Leisure (3) Concepts of Leisure (3)	Communications(6) Introduction To Management (6)	Economics (3) Political Sci.(3) Arts or Science Elective (6)	
2	Leisure Behaviour(3) Leadership (3)	Organizational Theory (3) Personnel(3)	Sociology (3) Environmental Science (6)	General or Specialization (9)
3	Leisure in Society (3) Research (3) Programming (3)	Marketing (3) Finance (3)	Community Development (3) Arts or Science Elective (3)	General or Specialization(9)
4	Global Issues (3) Professional Issues (3) Senior Seminar (3)	Leisure Administration (3) Strategic Planning (3)	University Elective (3)	General or Specialization (12)

2.4 BRM GENERAL

Students who do not wish to complete a specialization will complete the "general" program. The student must indicate an area(s) of interest to guide the selection of courses.

30h of course work will be selected in consultation with, and approved by the student's advisor from the following:

A. SRPE (minimum of 12h)

RECR 1163	Environment and Sustainable Society
RECR 2053	Introduction to Tourism
RECR 2083	Introduction to Community Recreation
RECR 2183	Philosophy and Principles of Coaching
RECR 2283	History and Philosophy of Sport
RECR 2463	Issues in Outdoor Recreation
RECR 3113	Planning for Leisure
RECR 3173	Facility Planning and Management
RECR 3353	Community Development and Recreation
RECR 3423	Leisure and Special Populations
RECR 3463	Outdoor Education Centre Administration
RECR 3563	Environmental Education

RECR 3583	Sport and Politics
RECR 3683	Psychology of Sport
RECR 3783	Sport Marketing Strategies
RECR 4263	Parks and Open Space Resource Development
RECR 4353	Community Tourism: Destination Studies
RECR 4393	Directed Study in Recreation
RECR 4423	Recreation Resource and Environmental Management
RECR 4453	Community Tourism Development
RECR 4493	Independent Study of Recreation
RECR 4563	Adventure Education
RECR 4593	Special Topics in Recreation
RECR 4783	Sport and Society
PHED 1023	Physical Growth and Motor Development
PHED 1253	Personal Health
PHED 1293	Introduction to Physically Active Living

or other SRPE courses chosen in consultation with and approved by the advisor

B. Management and Education (maximum of 12h)

BUSI 2253	Personal Financial Management
BUSI 2733	Organizational Behaviour
BUSI 3323	Managing Equity Legislation
BUSI 3433	Consumer Behaviour
BUSI 3723	Organizational Change
BUSI 3733	Organizational and Human Behaviour in Management
BUSI 4613	Small Business Management

or other Management and Education courses chosen in consultation with and approved by the advisor

C. University Electives (6h-18h)

Electives chosen from Arts or Pure and Applied Science.
No more than 12h at 1000 level (prefer 6 of language).
At least 6h at the 3000 or 4000 level.

2.5 SPECIALIZATION IN THE BRM

In the BRM degree, students may apply to specialize in one of the following areas:

- Community Tourism and Recreation Development
- Outdoor Recreation and Environmental Education
- Sport Management

The specializations are designed to develop a concentrated set of skills and a knowledge base which will enable students to pursue a career in management and planning in a specific area within leisure services. Students may make application in March of their first year of study to appropriate faculty members to specialize in one of the three areas. Students accepted into a specialization must comply with the program content and standards of that specialization.

Acceptance into a Specialization

1. Each student accepted into a specialization must have a CGPA of at least 2.5;
2. A student whose CGPA is less than 2.5 at the time of application, but who appears to have the potential to raise his/her SGPA to 2.5 in the next year of study may be given conditional acceptance to a specialization;
3. Normally an applicant with a CGPA of less than 1.67 will not be given conditional acceptance into a specialization

Continuation in a Specialization

4. Each student must achieve either a SGPA of at least 2.5, or a CGPA of at least 2.5 for each succeeding year in a specialization.

A. Community Tourism and Recreation Development Specialization

The essential focus in this specialization is the community. The primary concern is the community's provision of a quality of life for its residents. Many factors are involved in this provision process in which recreation and leisure services play vital roles. Community tourism is an economic function and a social phenomenon that has ramifications on the residents' quality of living. These highly diverse services which touch the social, economic, political, and environmental dimensions of communities and regions are recognized and addressed in the specialization's integrated framework. Some courses, however, solely explore and study community recreation, its provision, management and organization, while other courses are devoted solely to community tourism development, organization, and marketing.

Students specializing in Community Tourism and Recreation Development must recognize that the strengths of their education lie in the core of the Recreation Management Program: an understanding of the leisure phenomenon, management, and a liberal education. This specialization is an added dimension which is aimed at developing students for long-term careers in planning, management, and research within community tourism and recreation services.

Students accepted into this specialization will be expected to have demonstrated an interest in the implementation and management of community tourism and recreation development.

Course Requirements:

RECR 2053	Introduction to Tourism
RECR 2083	Introduction to Community Recreation
RECR 3113	Planning for Leisure
RECR 3353	Community Development and Recreation
RECR 4353	Community Tourism: Destination Studies
RECR 4453	Community Tourism Development
University Electives (12h)	

Professional Development Requirements:

1. Attendance at and evaluation of an approved conference;
2. Performance and completion of a professional development experience, planned in conjunction with advisor.

B. Outdoor and Environmental Education Specialization

Students wishing to specialize in Outdoor Recreation and Environmental Education will participate in a variety of experiences which are intended to develop recreation managers and physical educators with the knowledge, skills, and attitudes to implement Outdoor Recreation and Environmental Education programs and services in education, recreation and resource management settings including educational agencies, outdoor centres, parks, and human services agencies. The curriculum comprises a balance of conceptual and procedural theory, and technical and outdoor pursuits skills. Both are developed using a combination of experiential and traditional education strategies, and with regard for individual career planning in this broadly based fields.

Students accepted into this specialization will be expected to have demonstrate an interest in the implementation and management of outdoor recreation and environmental education programmes and services

Students in the Outdoor Recreation and Environmental Education specialization will complete a program that includes the following credit and non-credit professional development experiences. In addition to academic requirements students are encouraged to further their professional development as student assistants in the outdoor specialization and/or by assisting in a variety of community projects.

Course Requirements

RECR 1163	Environment and Sustainable Society
RECR 2363	Outdoor Pursuits 1
RECR 2463	Issues in Outdoor Recreation
RECR 3363	Outdoor Pursuits 2
RECR 3463	Outdoor Education Centre Administration
RECR 3563	Environmental Education
RECR 4263	Open Space Resource Development
RECR 4363	Practicum in Outdoor Recreation
RECR 4563	Adventure Education
University Elective (3h)	

Non-credit Requirements:

1. RECR 2020 "Emergency Care" must be completed in the first year of the specialization.
2. RECR 4363 "Practicum in Outdoor Recreation" will be completed in a setting compatible with the specialization.
3. It is recommended that students obtain membership in a professional association with a strong outdoor emphasis such as the Association for Experiential Educators, the Canadian or American Camping Association.

C. Sport Management Specialization

In its broadest sense, the field of sport management is concerned with "the theoretical and applied aspects of management theory and practice specifically related to sport, exercise, dance and play as these enterprises are pursued by all aspects of the population" (Constitution of the North American Society for Sport Management). For the purposes of this specialization that broad definition is focused on the organized sport system which is studied in the context of broad societal issues and trends. This specialization has been developed as a response to the demands for managers who are knowledgeable about sport, the sport system, and management. This specialization includes courses about management and sport, as liberal education, and a practical experience component.

This specialization is a collaborative offering of both programs within the School of Recreation and Physical Education and has been designed so that students can enter the Sport Management specialization from either the BPE or the BRM degree program. Faculty members from both programs contribute to advising, teaching, and research in Sport Management.

Students accepted into the Sport Management Specialization within the Recreation Management program will be expected to have demonstrated an interest in the field of sport management.

Course Requirements:

RECR 2183	Philosophy and Principles of Coaching
RECR 2283	History and Philosophy of Sport
RECR 3178	Facility Planning and Management
RECR 3583	Sport and Politics
RECR 3683	Psychology of Sport
RECR 3783	Sport Marketing Strategies
RECR 4183	Practicum in Sport Management 1 or
RECR 4283	Practicum in Sport Management 2
RECR 4683	Seminar in Sport Management
RECR 4783	Sport and Society
University Elective (3h)	

Professional Development Requirements:

1. Attendance at and evaluation of an approved conference;
2. Student membership in the North American Society for Sport Management.

2.6 BRM WITH HONOURS

Students whose performance in the BRM program has been demonstrably excellent may be eligible, and are encouraged to pursue the BRM Honours Degree. The purpose of the BRM Honours is twofold:

Firstly, it provides students with an opportunity to pursue study in their specialization or area of interest with more rigour and depth. This opportunity may be used to prepare for graduate work in recreation and leisure studies or in a related field, or to acquire a further qualification in the profession, or to provide a structured avenue for pursuing academic curiosity. This opportunity is afforded through requiring Honours students to carry out an appropriate program of course work and to write a research thesis or project.

Secondly, the Honours Degree acts as an official recognition of exceptional accomplishment. Eligibility for the Honours Degree is such that Honours students are drawn from the top students in their cohort. Satisfactory completion of the Honours Degree demands that the level of excellence required to enter the programme be maintained, especially at the level of the thesis. The title BRM Honours is thus an official recognition by Acadia University that rigour, depth

and excellence have been achieved.

Special Course Requirements:

In order to further develop the research competencies of the honours student a second 3h research course is required beyond the requirement for the BRM degree. The specific course will be selected based on the student's research area.

In addition, 6h is required for a thesis. This will be completed through RECR 4996 "Thesis". The thesis may take the format of either a standard thesis or an applied research project.

Entry Point into the Program:

Students will be conditionally accepted at the completion of the second year, normally having fulfilled 10 full credits in the BRM program.

Final acceptance will be made after examination results are published at the completion of the third year, normally having fulfilled 15 credits in the BRM program.

Entry Procedures and Requirements:

In order to graduate with an honours degree in recreation management a student must have a final cumulative grade point average of 3.00. In addition a student must include in her/his programme a second 3h research course and must write an honours thesis--the thesis carries 6h course credit. Normally these additional courses can be built into a student's programme whether following a general BRM programme or a specialization. Students may decide to add these courses after graduation with an ordinary degree--successful candidates will receive a conversion to honours certificate.

Students will apply for admission to the BRM(Honours) at the end of the second year, normally having completed 10 full credits (60h) in the BRM program.

To begin the process of acceptance to the honours programme you must send a short letter of application to Professor Glyn Bissix, Honours Programme Coordinator. The letter should state your desire to be accepted into the honours programme. Normally to be accepted, students will already have an accumulative grade point average of 3.0 or must be close enough that there is reasonable expectation that the required CGPA can be acquired upon completing the programme.

Because a requirement is that a faculty member within the recreation management must be willing to supervisor the student's thesis, a student may wish to talk informally with one or more faculty members about the possibility supervision or set up an appointment with Professor Bissix to discuss possible options. Where a faculty member has already agreed to supervisor a student, this should be noted in a letter of application.

The BRM Honours Committee will screen students for their aptitude for honours work and determine conditional acceptance based on the programme's ability to provide adequate thesis and programme supervision. The assignment of a thesis supervisor will be considered a privilege not a right for students who meet the basic requirements.

An honours students must be accepted by both the Program Honours Committee, and a thesis advisor.

The Assignment of Thesis Advisor:

The assignment of a thesis advisor will be considered a privilege and not a right for student attaining the minimum Cumulative Grade Point Average.

The assignment of an advisor by the Honours Committee will be based upon the following issues:

1. program resources;
2. the potential research area of the student;
3. the willingness of the advisor to supervise that thesis topic;
4. the number of students already under that advisor's guidance.

Selection of Thesis Topic:

The thesis topic will be based upon negotiation between the student and the (potential) thesis advisor.

Graduation Requirements:

The student must have completed all the requirements for courses, cumulative grade point average and thesis as per the "Acadia University Calendar" and the "Regulations for Honours Thesis."

Course Requirements:

The course requirements for the BRM with Honours are similar to the BRM with the following exceptions:

1. RECR 4996 Thesis is added to 36 hours of recreation courses. Of these 42 hours of courses, 39 hours must be completed with a B- or better;
2. A second 3 hour research course is added to the program;
3. 6 hours rather than 9 hours are taken as electives from the Faculty of Arts or the Faculty of Pure and Applied Science;
4. 24 hours are taken in the specialization or BRM general as described in the list below. Courses in the specialization require grades of B- or better.
 - a. **Outdoor and Environmental Education** - 24h selected from the following and approved by the advisor: RECR 1163, 2363, 2463, 3363, 3463, 3563, 4263, 4363, 4563;
 - b. **Community Tourism and Recreation Development** - RECR 2053, 2083, 3113, 3353, 4353, 4453, 6h electives;
 - c. **Sport Management** - 24h selected from the following and approved by the advisor: RECR 2183, 2283, 3173, 3583, 3683, 3783, 4183, 4283, 4683, 4783;
 - d. **BRM-General** - 24h at the direction of the School.
5. A minimum CGPA of 3.00 is required to be eligible to graduate.

2.7 NON-CREDIT DEGREE REQUIREMENTS

The objectives of the non-credit degree requirements are to ensure that students acquire a general appreciation for the nature of the career field to which they aspire, to acquire some basis skills essential to that field, and to promote the development of an "esprit de corps" within the program.

RECR 2020 EMERGENCY CARE St. John Ambulance Emergency First-aid and CPR or approved equivalent is completed in the second year of study. Announcements regarding courses offered by the university or other program are posted.

RECR 3020 PRE-PRACTICUM SEMINAR A series of meetings and assignments designed to prepare the student to undertake RECR 3030. The content includes presentations and assignments dealing with practicum expectations, job searches, resumes, and interviews. Prereq: completion of or registration in all BRM required courses in the first three years.

RECR 3030 PRACTICUM FIELD WORK Field experience in the practical setting of a leisure service agency. This experience provides students with the basis for academic work in RECR 4043. Prereq: completion of or registration in all BRM required courses in the first three years.

RECR 4010 CONFERENCE Attendance at an approved professional conference. This course may be used to complete non-credit requirements for

a "specialization" and should in that case be approved by the specialization advisor.

Procedures for RECR 4010:

1. before attending the conference, complete a "Non-Credit Requirements" form and submit it to the recreation management program coordinator or coordinator of a specialization for approval;
2. register for the conference;
3. participate at the conference for two full days;
4. submit the "Non Credit Requirement" form, the registration receipt and the conference report to the Recreation Management secretary.

An "approved professional conference" will normally

1. be sponsored by a recognized professional organization or by the Eastern Canadian Recreation Students' Conference organizers;
2. have a program which covers a variety of topics related to the practice of the profession;
3. be germane to the student's specialization;
4. have sessions which cover a minimum of two days;
5. be approved in advance by the coordinator of a specialization or by the Recreation Management program coordinator.

3. POLICIES AND PROCEDURES

3.1 STUDENT ADVISING

Each student is assigned a faculty advisor when entering the Recreation Management program. The role of the faculty advisor is to provide academic counselling, advice about professional careers and available university services. Faculty advisors are available to students during office hours or by appointment. Faculty advisors **MUST** initial all course change documents.

Students will be asked to meet regularly with their advisors on matters of academic program standards.

Advisor lists are located on the general announcement board at the Recreation Management office. Faculty advisors may be changed to accommodate students' interests and program.

3.2 ADDITIONAL FEES

In addition to regular tuition, supplies, and residence fees paid to the university,

Recreation Management students are responsible for fees associated with all non-credit degree requirements, field trips, and expeditions.

3.3 ACADEMIC STANDARDS

Students in the Recreation Management Program are expected to maintain a grade point average of 1.50 in order to be re-admitted into the program each September.

A grade of C- or better is required in all courses in the Leisure Core and the Management Core and in courses in the specialization.

Course in the Leisure Core and the Management Core may be repeated once. Students who do not achieve a C- upon repeating a course will not be permitted to continue in the BRM.

The minimum standards for admittance to a specialization is a GPA of 2.5. Generally a limited number of spaces are available in each specialization and will be awarded on the basis of the GPA and references.

Students should familiarize themselves with the university regulations regarding academic probation and dismissal (Acadia University Calendar, 1996/97, p. 19).

3.4 ACADEMIC INTEGRITY

The Acadia University Calendar states that:

Academic integrity demands responsible use of the work of other scholars. It is compromised by such practices as plagiarism and cheating.

Cheating is the copying or the use of unauthorized aids or the intentional falsification or invention of information in any academic exercise or the presentation of a single work in more than one course without the permission of the instructors involved.

Plagiarism is the act of presenting the ideas or words of another as one's own. While it may be argued that few ideas are original, instructors expect students to acknowledge the sources of ideas and expressions that they use in essays. To represent them as self-created is dishonest and academically reprehensible.

One may quote or paraphrase other writers if they have stated an idea

strikingly, as evidence to support one arguments or conclusions, or as a point against which to argue, but such borrowing should be used sparingly and always indicated in a footnote. The aim of scholarship is to develop one's own ideas and research and only by trying to develop one's own thoughts and arguments will one mature academically.

To provide adequate documentation is not only an indication of academic honesty, but also a courtesy enabling the instructor to consult sources with ease. Failure to do so constitutes plagiarism. Furthermore, a student who knowingly helps another to commit an act of academic dishonesty is equally quality. A student who is uncertain whether or not a course of action might constitute plagiarism or cheating should seek in advance the advise of the instructor involved.

Penalties are levied in relation to the degree of infraction of academic honesty. They range from requiring the student to re-do the piece of work, through failure on the that piece of work, to failure in the course, and to dismissal from the university.

Appeals against penalties may be made to the Academic Appeals Committee.

Procedures:

1. Faculty members, following consultation with their director/head and dean, and the student involved, shall attempt to determine the personal responsibility of the student and impose any penalties where appropriate.
2. If the matter cannot be resolved to the satisfaction of both parties involved in the initial step, then the issue shall be referred to the vice-president academic who shall inform the student of his decision as the student's personal responsibility. If the student is found culpable, or admits culpability, then the vice-president academic shall inform the student of the penalty imposed.
3. A student has the right to appeal the decision of the vice-president academic to the Senate Committee on Academic Discipline. Students have the right to have legal counsel when appearing before Senate Committee on Academic Discipline.

The Computer Centre publishes policies for the use of university computer facilities, both hardware and software. Violation of these policies, or other abuse of university computer facilities, will be dealt with in the same manner as other forms of cheating or as a non-

academic offence. Some violations may also lead to criminal prosecution. It is the students' responsibility to familiarize themselves with the Computer Centre policies. (1996/97, pp. 19-20)

3.5 ATTENDANCE AT CLASSES AND LABORATORIES

The Recreation Management faculty consider class attendance to be important and consider class participation in student evaluation. Students are advised to maintain exemplary attendance and participation in all classes.

3.6 AWARDS AND SCHOLARSHIPS

Application for Entrance Scholarships

All entering students who wish to be considered for an Entrance Scholarship must have completed all admission procedures not later than the March 15th preceding entrance to the University.

Dean's List Scholar

The Dean's list includes the names of the top 5% of non-graduating students by faculty or school, registered in 30h or more in their first three years of undergraduate study. The selection is made after the undergraduate examination results are available in the Spring.

The Freda N. Wales Memorial Scholarship

The scholarship was established in 1982 by friends and colleagues of Freda Wales (B.Sc. McGill) in memory of a lifetime of dedicated humanitarian service along with a deep commitment to the advancement of outdoor education and all outdoor pursuits. The scholarship is awarded annually on the recommendation of the Director of the School of Recreation and Physical Education to an individual who is a resident of Nova Scotia, has completed at least two years of a college or university program, and who wishes to pursue a program specializing in outdoor leadership at Acadia University.

James Bayer Memorial Award

James Bayer Memorial Award is a plaque awarded annually to a graduating student in Recreation Management for expressed qualities of leadership, fellowship, and professionalism. James Bayer was a faculty member and Dean of the School of Recreation and Physical Education 1978-85.

The University Medals

The University Medals are awarded to those graduating students who have the highest average in the following subjects, provided that they have an "A" average in them: art, biology, business administration, Canadian studies, chemistry,

classics, comparative religion, computer science, economics, English, food science, French, geology, German, history, international relations, mathematics, music, nutrition, philosophy, physical education, physics, political science, psychology, recreation management, sociology, Spanish, and theatre studies.

3.7 PROFESSIONALISM IN RECREATION MANAGEMENT

As a student in Recreation Management program you will learn about your chosen field in theory courses and practicum experiences throughout the program; however, becoming a professional demands that you act professionally, in that you approach each experience as though you were representing your field. In courses in other faculties, at workshops and conferences, and in a volunteer position and practicum you should speak and act to create a positive image of yourself and the field of leisure services. The reputation of the Acadia Recreation Management program is a reflection of the quality its faculty and students. Your degree is your future-use it wisely and represent it well.

4. SERVICES AND RESOURCES

4.1 RECREATION RESOURCE CENTRE OF NOVA SCOTIA

The Recreation Resource Centre of Nova Scotia, which was established in 1973, is a specialized reference library designed to meet the information needs of students, professionals, and researchers in the field of recreation and leisure studies. The Centre currently has two mandates: the first being to identify, collect and document related resource materials, such as books, journals, conference proceedings, films, audio tapes, and videos; and the second being to disseminate the information through such means as seminars, workshops, symposiums, and the production of resource documents. Having the Centre housed at Acadia affords students the unique opportunity to utilize the resources of the Centre, to participate in the professional development offerings, and to avail themselves of the other services offered by the Centre such as consultation and research assistance.

4.2 STUDENT REPRESENTATIVES

Recreation Management students have representatives on major decision making groups within the faculty. There is a representative on each of the Recreation Management Program Council, the School of Recreation and Physical Education Council, the Faculty of Management and Education Council, and the Faculty Planning Committee. These students are volunteers selected in a consultative process involving faculty and students.

4.3 ACADIA RECREATION MANAGEMENT SOCIETY (ARMS)

The Acadia Recreation Management Society (ARMS) is a professional organization consisting of students, staff, faculty, and Alumni. The society is committed to the development of professionals and of the profession as a whole. Objectives of the society include:

- * to be aware of, and responsive to issues related to this field;
- * to promote the benefits of recreation and leisure within the community through leadership and voluntarism;
- * to recognize the reward excellence in leadership;
- * to develop kinship between students and professionals through networking opportunities;
- * to facilitate professional development opportunities;
- * to promote the Recreation Management program.

Each year, ARMS undertakes a wide variety of initiatives aimed at achieving the objectives of the society such as field trips, hosing speakers, organizing luncheons and banquets, social activities, newsletters, and sponsoring workshops. All students are strongly encouraged to participate in the society and its many initiatives.

4.4 CAHPERD LOUNGE

The CAHPERD (Canadian Association for Health, Physical Education, Recreation and Dance) Lounge for the School of Recreation and Physical Education is located in the east concourse of the War Memorial Gymnasium Complex. The lounge, which has been designed as a social space for all students of the School, is open week days from 8:30 am - 4:30 pm.

Student groups are able to book the lounge during the evenings for meetings. This lounge has been made available through the efforts of former students of the School and all students are encouraged to use it.

4.5 ATHLETICS AND RECREATION SERVICES

Athletics

Athletics at Acadia University has a tradition spanning over one hundred years. Maintaining an outstanding representation of excellence matching that of the university's academic programs, Acadia athletic efforts have resulted in league, provincial, regional, and national championships.

Acadia University is a member of the Canadian Interuniversity Athletic Union, the national governing body for men's and women's university sport in Canada. Within the CIAU, Acadia is a member of the Athletic Universities Athletic Association (AUAA) in the following sports: football, women's volleyball, hockey, women's soccer, men's soccer, women's basketball, and men's basketball.

Recreation Services

Recreation Services is the delivery system for intramural sports, sport clubs, open recreational activities, workshops, and special events. Staff are able to facilitate the implementation of existing and new activities. If you know of an event or activity that students would like to see offered then we can help facilitate the implementation of that activity.

A detailed explanation of the Recreation Services Program is printed in the Acadia Students' Union Student Handbook. Of particular interest to students seeking a career in the field of recreation are opportunities to gain actual programming, leadership, and administrative experience which will make a difference when you are applying for that first "professional" position.

Various positions, paid and volunteer, as activity coordinators, officials, program leaders, and event staff are available. Officials for soccer, softball, touch football, hockey, basketball, volleyball, and rugby are always needed. Volunteers for office administration, residence representatives, and program supervision are welcomed and offer a significant contribution to Recreation Services at Acadia.

4.6 UNIVERSITY SERVICES

Of particular importance to your life as a student at Acadia University is familiarity with services the university provides that may assist you. Take time to learn how to effectively use the Library and the Computer Centre services. Drop into the Campus Counselling Centre to find out about assistance in study skills, time management and career counselling, and locate your Student Council office and services in the Student Union Building.

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